

Help procure the City of Kelowna's future!

Senior Buyer

Join the City's Purchasing team and provide leadership and direction in the purchasing of over \$100 million in goods and services.

We are currently seeking an experienced public purchasing professional with advanced level PMAC courses and post secondary education in business administration. The successful candidate will recommend best strategies for purchase of commodities, supplies, services and equipment.

With an eye for detail, strong customer service and negotiations abilities you can apply your outstanding technical skills, in a busy environment and maintain your exceptional ethical standards in all areas of your work. Your duties will include the review of purchase requisitions, prepare and issue complex tenders and RFP's, market research, apply analysis and critical thinking as it pertains to procurement and the best outcomes for the City, determine and lead procurement strategy, facilitate evaluations, recommend contract awards and resolve post-award contract issues.

Help Kelowna to become the best mid-sized City in North America! We offer career/professional development, progressive employment practices, an "earned day off program" and a great work environment. This is a CUPE bargaining unit position and offers a salary range of \$31.33 to \$36.12 hourly (based on a 35 hour work week) including a competitive benefits package.

Apply online at kelowna.ca/careers by July 19, 2013.

Applicants not contacted within three weeks of the competition closing date are thanked for their interest.